



<https://old.transcorp-intl.com/job/warehouse-supervisor/>

## Warehouse Supervisor

### Description

We are seeking an experienced and proactive Warehouse Supervisor to oversee warehouse operations for a leading e-commerce client. This role involves managing daily activities, leading a team, optimizing processes, and ensuring smooth and efficient operations in a fast-paced environment. The ideal candidate should have strong leadership skills, a hands-on approach to problem-solving, and expertise in warehouse and inventory management.

### Responsibilities

#### Warehouse Operations Management:

- Oversee daily warehouse operations, including inbound, outbound, and inventory processes.
- Ensure timely and accurate order processing to meet delivery SLAs.
- Monitor warehouse productivity and ensure operational efficiency.
- Coordinate with cross-functional teams to address operational challenges and resolve bottlenecks.

#### Inventory Management:

- Maintain accurate inventory levels through regular cycle counts and stock audits.
- Ensure timely replenishment of stock while minimizing shortages and overstocking.
- Identify and address discrepancies in inventory, implementing corrective measures.

#### Team Management:

- Supervise, lead, and mentor warehouse staff, including pickers, packers, and loaders.
- Develop shift schedules, ensuring adequate staffing levels for all operations.
- Conduct regular team meetings to communicate goals, review performance, and address challenges.
- Provide training to team members on warehouse processes, safety protocols, and productivity standards.
- Foster a positive and collaborative work environment to maximize team performance and engagement.

#### Quality Assurance:

- Ensure all outgoing shipments meet quality and accuracy standards.
- Monitor and address issues related to damaged or incorrect shipments.
- Implement and maintain quality control measures across warehouse processes.

#### Health & Safety Compliance:

### Hiring organization

Transcorp International

### Employment Type

Full-time

### Job Location

Dubai, UAE

### Date posted

May 26, 2025

- Enforce compliance with workplace safety protocols and guidelines.
- Conduct regular safety inspections and address potential hazards.
- Promote a culture of safety awareness among warehouse staff.

### **Reporting & Performance Tracking:**

- Generate daily, weekly, and monthly reports on warehouse performance metrics.
- Track KPIs such as order accuracy, inventory accuracy, and on-time processing.
- Identify areas for improvement and implement solutions to enhance efficiency.

### **Qualifications**

- Bachelor's degree in Logistics, Supply Chain, or a related field (preferred).
- 3-5 years of experience in warehouse supervision, preferably in e-commerce or logistics.
- Strong leadership and organizational skills with the ability to manage and motivate teams.
- Proficiency in warehouse management systems (WMS) and MS Office tools, especially Excel.
- Excellent problem-solving and communication skills.
- Experience in managing inventory control and order fulfillment processes.
- Knowledge of health and safety regulations in a warehouse setting.
- Ability to thrive in a fast-paced, high-pressure environment.